WASTE COMMISSION OF SCOTT COUNTY
COMMISSION MEETING

Scott Area Recycling Center
5640 Carey Avenue
Davenport, IA. 52807

June 11, 2026

Members Present: Ken Beck (Scott County) and Anthony Heddlesten (Riverdale).
Zoom: Jason Gordon (Davenport) and Jade Burkholder (Davenport),

Ken Beck called the meeting to order at 5:00 p.m. Jason Gordon moved to approve the minutes of April 2, 2026, and May 14, 2026. Jade Burkholder seconded. Motion carried unanimously.

Anthony Heddlesten moved to open a public hearing on proposed plans, specifications, and form of contract for Scott Area Landfill Fiber Optic Extension. Burkholder seconded. Motion carried unanimously. No comments for public hearing. Heddlesten moved to close the public hearing. Burkholder seconded. Motion carried unanimously.

Gordon moved to accept the Treasurer's Report and Revenue/Expenditure Summary. Stalcup noted that the closure and post-closure accounts are restricted funds required by the Iowa Department of Natural Resources (DNR) and cannot be utilized for other purposes. Stalcup also reviewed the operating and debt reserve balance of $3.4 million, representing approximately 25% of annual expenditures. Stalcup shared that these funds are set aside to ensure continued operations in the event of an economic downturn or other unforeseen circumstances. Stalcup provided an overview of the Commission's account distribution among certificates of deposit (CDs) and checking accounts. Stalcup reported that overall revenue is at 93% of the budget, while expenditures are at 84% of the budget. Stalcup shared that recycling revenues have declined due to market values falling below average levels, but the Commission has not needed to utilize reserve funds and has managed expenses accordingly. Stalcup reported that revenues from the Electronics Recovery Center continue to remain strong, and leachate disposal costs at the landfill are higher than normal due to preparations for cell construction and the need to manage leachate levels in advance of the project. Gordon asked a follow-up question regarding the Commission's certificate of deposit investments, specifically how funds are diversified, the conservative approach taken to preserve reserves, and who assists in making investment decisions. Stalcup covered the Commission's listing of investment diversification and explained that approved financial institutions are utilized. Stalcup noted that the Finance Committee, which includes city representatives, provides oversight, and that the Commission also relies on a life-cycle cost analysis consultant and plan. Stalcup stated that the life-cycle cost analysis serves as an important tool in guiding long-term financial decisions. Discussion followed. Heddlesten second. Motion carried unanimously.

Burkholder moved to approve the invoices. Stalcup reported that he had conducted an invoice review with Mayor Sally Rodriguez, Secretary/Treasurer of the Commission, that was successful but opened it up questions. Beck requested additional information regarding invoices from AMP Robotics Corporation, C&C Manufacturing, C&L Smith, Dynamic Lifecycle Innovations, and UniFide CST. Stalcup explained that AMP Robotics Corporation supplied a part for the AI camera on the last chance line at the Scott Area Recycling Center that provides detail on what the recycling line is missing. Stalcup noted that C&C Manufacturing performed electrical work related to the wiring harness on the landfill compactor. Stalcup shared C&L Smith provided five-gallon buckets used by the Electronics Recovery Center for the proper management and shipment of batteries. Stalcup also explained that Dynamic Lifecycle Innovations, formerly operating under a different name, is the Commission's primary electronics recycling vendor and receives materials for shredding and recovery of recyclable components. Stalcup reported that the invoice from UniFide CST was related to the maintenance and replacement of equipment at the landfill scale. Stalcup stated that the failure is believed to have resulted from a power surge or lightning strike that damaged the unit. Stalcup reported conversations have been initiated with the Commission's insurance provider to determine whether any portion of the loss may be covered. Bobbi Draheim noted both had surge protection and grounding, but the affected units dated back to 2011. Beck inquired about a significant expenditure to Grainger. Stalcup responded that the expense was associated with the annual boot truck program, which provides properly fitted safety boots for staff, as well as the purchase of additional personal protective equipment (PPE) supplies. Heddlesten seconded. Motion carried unanimously.

Bryce Stalcup presented the monthly operations and facility report, providing an update on the approval of the landfill permit and the redesign. Stalcup reported that the revised design takes a more innovative approach and expands further north on the property, which is expected to extend the life of the landfill by approximately 15 years. Brian Seals also discussed the importance of maintaining and improving compaction rates. Seals noted that continued efforts to maximize compaction efficiency will further extend the life of the landfill and optimize the use of available airspace. Stalcup provided an update on the Commission's strategic planning process and reviewed recent facility tours to evaluate operations, diversion programs, and potential opportunities for improvement and future areas of focus. Stalcup shared that the next phase of the strategic planning process will include staff surveys, followed by surveys of Commission members, both of which will be administered by HDR. Seals reported a delay on the Landfill Cell Construction; the project is being monitored and targeted for completion by mid-July. Seals reported the delay due to recompacted clay work and a two-week lab testing delay. Stalcup covered community outreach and engagements, highlighting school events, community events, City of Davenport ward meeting presentations, and upcoming outreach efforts, participating in Davenport Party in the Park events and an open public event for Landfill tours on June 15th. Stalcup reported that regular waste tonnage has remained consistent and highlighted the number of homes powered through the Commission's Renewable Natural Gas (RNG) program. Stalcup noted that MRF tonnage is lower than in previous years, although commodity markets are beginning to rebound toward average values. Stalcup also highlighted the continued growth in Electronics Recovery Center (ERC) sales and the increase in the number of Household Hazardous Materials (HHM) residents served. Stalcup reviewed current MRF commodity volumes and pricing trends.

Burkholder moved to the consideration of the resolution adopting plans, specifications, form of contract, and estimate of cost for the Scott Areal Landfill fiber optic extension. Stalcup shared that the fiber project will be from West Lake Park to the Scott Area Landfill to convert from a microwave tower to a connection with fiber. Heddlesten seconded the motion. Motion carried unanimously.

Gordon moved to the consideration of the resolution awarding contract for the Scott Area Landfill Fiber Optic Extension. Stalcup presented the recommendation to award the project to Price Electric, the lowest of three bidders, for a total cost of $310,910.35 in accordance with the proposed plans and specifications. Burkholder seconded the motion. Motion carried unanimously.

Heddlesten moved to the consideration of the FY27 budget. Stalcup reported that the proposed budget had previously been presented at the April meeting and had since been reviewed with the Executive Committee, Finance Committee, and Staff Coordinating Committee. Stalcup noted that no additional feedback was received from those groups. Stalcup shared minor revisions that had been incorporated into the proposed budget, including an increase in the fee for freon-containing appliances to $15. Due to substantial increases in fuel costs, the fuel budget was adjusted accordingly. The labor budget was increased by $6,000 based on the results of the Compensation Study. Stalcup shared that an additional $25,000 was added to the regulatory and compliance budget to account for anticipated air permitting costs and increased landfill design monitoring. Stalcup highlighted that the capital budget was also increased to cover the full cost of the fiber project. Beck asked whether the revisions had been incorporated into the proposed budget document. Stalcup confirmed that the changes had been included. Gordon seconded. Motion carried unanimously.

Burkholder moved to the consideration of the compensation study recommendation, minus the recommendation for a vehicle stipend to be reviewed at the next meeting. Stalcup reported that a compensation and benefits study presentation had been provided by McGrath Human Resources Group at the April meeting. Stalcup explained that, to remain competitive, equitable, and aligned with current market conditions, the Commission's compensation philosophy was established at the 50th percentile of the market. Stalcup stated that implementation of the recommended salary structure for FY27 would result in an overall increase of 7.86% in salaries. Stalcup noted that the FY27 budget had already projected a 4.75% labor increase to accommodate merit and cost-of-living adjustments (COLA); therefore, as a result, implementation of the study recommendations would require an additional 3.11% adjustment beyond what had already been budgeted. Stalcup reported that these additional costs have been incorporated into the FY27 budget and have been projected long-term through the Commission's life cycle cost analysis tool to ensure continued fiscal sustainability. Stalcup also reviewed the benefits market comparison and highlighted that the Commission's vacation leave benefits are slightly below those of partner communities. Stalcup noted that the Commission currently provides a total of 112 weeks of vacation leave over an employee's career, compared to an average of 119 weeks among partner communities. Stalcup shared the recommendation to adopt a revised vacation leave accrual policy that would align the Commission with the market average and present the proposed vacation accrual schedule. Stalcup further presented a recommendation to provide a monthly vehicle stipend of $500 in lieu of the Commission purchasing a vehicle for the Executive Director. Stalcup shared this was after review from McGrath Human Resources Group. Beck asked follow-up questions regarding vehicle type, eligibility requirements, and conditions associated with the stipend. Bobbi Draheim, Finance and Administration Manager, reported that a policy is currently being drafted and noted that mileage reimbursement would not be available for travel within 30 miles of Commission property. Beck recommended that the policy include provisions requiring the vehicle to be well-maintained, presentable, and capable of accommodating at least four passengers. Beck stated that vehicles that are not suitable for representing the Commission, including older vehicles that are not properly maintained or presentable, should be deemed ineligible. Stalcup responded that a written policy is being developed and that the recommendations discussed could be incorporated into the final policy. Discussion followed. Beck stated the recommendation on the vehicle stipend be placed on hold and brought back at the next Commission meeting, accompanied by a policy and presentation as a separate action item for consideration and vote. Heddlesten seconded. Motion carried unanimously.

Heddlesten moved to the consideration of an amendment to the Employee Handbook. Stalcup reported with the approval to adopt a revised vacation leave accrual an amendment to the employee handbook to update the policy was necessary. Stalcup highlighted the vacation accrual table of the employee handbook. Gordon seconded. Motion carried unanimously.

Burkholder moved for consideration of the roll-off truck recommendation. Stalcup reviewed the use of the roll-off truck across all Commission facilities and noted that the replacement was a budgeted capital item. Stalcup shared that bids were evaluated based on price, warranty, delivery date, and overall specifications. Stalcup recommended the purchase of a 2025 Freightliner M2 roll-off truck from Kilburg Equipment for $167,500 after trade-in. Heddlesten seconded. Motion carried unanimously.

Stalcup reported that draft bylaws had been developed to align with the 28E Agreement and would be distributed for review. Beck noted that the review period would allow members time to provide feedback and that the bylaws would be presented for consideration and action at the next Commission meeting.

The next regularly scheduled meeting is Thursday, August 6, 2026, at the Scott Area Recycling Center.
There was no public comment.

Heddlesten moved to adjourn. Gordon seconded. Motion carried unanimously.