

WASTE COMMISSION OF SCOTT COUNTY  
COMMISSION MEETING

Scott Area Recycling Center  
5640 Carey Avenue  
Davenport, IA. 52807

August 7, 2025

Members Present: Ken Beck (Scott County), Mike Matson (Davenport), Anthony Heddlesten (Riverdale), and Sally Rodriguez (Buffalo).

Member Present via Zoom: Tim Kelly (Davenport)

Ken Beck called the meeting to order at 5:00 p.m. Mike Matson moved to approve the minutes of June 12, 2025. Sally Rodriguez seconded. Motion carried unanimously.

Rodriguez moved to approve the Treasurer's Report. Bryce Stalcup presented the Treasurer's Report for the fiscal year ending June 30, 2025, noting a balance of \$11 million. He reported that overall revenue reached 121% of the budget, while expenses were at 96%, indicating strong financial performance for FY25. Stalcup attributed the increase in landfill revenue to local development projects and debris disposal from recent natural disasters. Stalcup reported a decrease in revenue at the Recycling Facility, which operated at 90% of its projected revenue; however, Stalcup highlighted that expenses remained low due to staffing adjustments made through attrition in response to lower tonnage levels. Stalcup shared that a key goal for FY25 was to begin planning and setting aside funds for an operating and debt reserve. Due to the higher revenue in FY25, reserve funds are accumulating more quickly. Stalcup shared that the goal is to continue building these reserves to strengthen financial stability moving forward. Stalcup shared upcoming capital expenditures, including landfill cell construction scheduled for Spring 2026 and the rebuild of a landfill compactor to support efficient operations. Anthony Heddlesten seconded. Motion carried unanimously.

Heddlesten moved to approve the invoices. Stalcup opened the floor for invoice questions. Beck requested clarification on an invoice from DMW Design. Stalcup explained that the vendor was contracted to design and install new labeling for the recently added drop-off recycling bins located at the Scott Area Recycling Center. Beck inquired about a payment to Nahant Marsh. Stalcup confirmed that this payment was for the wetland credit purchase. Beck asked for details on a training-related payment to Ziegler, Inc. Stalcup reported that this payment covered hands-on training conducted at the Ziegler CAT dealership in Des Moines. The training was provided for seven maintenance and operations staff as part of a proactive effort to build internal capacity for equipment maintenance, especially in anticipation of the upcoming retirement of the Maintenance Coordinator. Deputy Director Brian Seals added that staff members participated in both hands-on experience and classroom instruction. Stalcup and Seals shared that following the training, staff returned and successfully rebuilt an engine using the knowledge and skills they gained from the program. Seals also noted that the team will attend additional training focused on hydraulic systems and diagnostics. Rodriguez asked for clarification on Inquirehire. Stalcup reported that Inquirehire is the vendor used for background checks during the hiring process. Rodriguez seconded. Motion carried unanimously.

Matson moved for consideration of legal counsel recommendation. Stalcup reported that, due to the retirement of the Commission's legal counsel, a Request for Proposals (RFP) for legal services was issued. The RFP was distributed to 23 regional law firms, and six responses were received. Stalcup shared that the proposals were evaluated using a rubric and scoring system to determine which firms would be invited for in-person interviews and selected three firms for interviews. Stalcup stated that he, Deputy Director Brian Seals, and Communications and HR Manager, Megan Fox, conducted the

interviews and assessed each firm's capabilities. Stalcup reported on their alignment with the Commission's legal service needs, qualifications, experience working with other Iowa Solid Waste Agencies, the proactive and client-focused approach, which all led to the agreement for the recommendation to select Ahlers & Cooney, a law firm based in Des Moines, as the Commission's legal services provider. Heddlesten seconded. Motion carried unanimously.

Matson moved for consideration of the compactor recommendation. Seals reported that a Request for Proposals (RFP) was issued for both new and rebuilt compactors. He summarized the bids received for each option and explained that the proposals were evaluated based on several factors, including price, operating and maintenance costs, warranty coverage, service availability, and overall equipment specifications. Seals recommended awarding the bid to TriCounty Equipment for an Aljon 525 machine swap, which includes a 3-year/6,000-hour powertrain warranty and a 5-year/10,000-hour engine warranty, at a total cost of \$595,600. Seals noted the Commission's previous positive experience with TriCounty's service and equipment quality. Seals also highlighted that the rebuilt compactor will be upgraded with new technology, including telematics capabilities that allow for remote diagnostics. Rodriguez seconded. Motion carried unanimously.

Heddlesten moved for consideration of the mini shredder recommendation. Seals reported that the recommendation is to replace the existing shredder in order to provide the necessary capacity to handle server hard drives and small strip hard drives. The current shredder does not have the capability to efficiently process server hard drives. Seals recommended the purchase of the AMS-1000-SSD shredder from Better Shredders LLC for \$56,900. Seals noted that Better Shredders, LLC was the only vendor that met the 10HP motor minimum requirements. Matson seconded. Motion carried unanimously.

Stalcup presented the monthly operations and facility reports, noting that progress remains on track for the 2025 priorities and operations are consistent overall. Stalcup reported recycling markets have dipped slightly over the past month, but they still remain above the 10-year average. Stalcup also reported that reuse sales continue to be strong, largely due to a new business partnership. A discussion followed regarding the graphs included in the Commission packet, with suggested adjustments to be made to include a table for recycling commodity history for the next meeting. Stalcup shared that WAGA Energy has begun testing, and a community ribbon-cutting event is tentatively planned for late October or early November. Stalcup shared once a date is confirmed, a "save the date" invitation will be distributed. With the recent selection of new legal counsel, Stalcup noted that the first project will involve a review of the updated drafts of the general and personnel policies. Stalcup noted once the attorney's review is complete, the policies will be presented to the Commission for review and approval. Stalcup added that the new attorney may also offer various training opportunities for Commission management to ensure compliance. Heddlesten inquired about updates on the battery drop-off areas. Stalcup responded that the project is still in the early stages with two additional locations added to Scott County parks but that data will be available for reporting at the next meeting.

The next regularly scheduled meeting is Thursday, October 2, 2025, at the Scott Area Recycling Center. There was no public comment.

Matson moved to adjourn. Heddlesten seconded. Motion carried unanimously.