

WASTE COMMISSION OF SCOTT COUNTY  
COMMISSION MEETING

Virtual Zoom Meeting

March 8, 2021

Members Present: Robert Gallagher (Bettendorf), Mike Matson (Davenport), Ken Beck (Scott County), Matthew Dohrmann (Davenport), Marty O'Boyle (Eldridge), Sally Rodriguez (Buffalo), and Michael Limberg (Long Grove).

Due to the circumstances surrounding COVID-19, an electronic meeting option was available as a safety measure to minimize the risk of COVID-19. Directions to access the electronic option were available for all participants.

Ken Beck called the meeting to order at 5:15 p.m. Marty O'Boyle moved to approve the minutes of October 27<sup>th</sup>, 2020 meeting. Robert Gallagher seconded. Motion carried unanimously.

Mike Matson moved to approve the treasurer's report. Morris reported on the revenue/expenditure summary. Morris shared fund balance was at 4.5 million and reminded that it was intended that fund balances would be going down due to Cell Construction at the Landfill. Morris reported revenue at 72% at 58% budget year and expenditures are showing 61%. Morris shared that residential waste is up but commercial material is down. Construction and Demolition is high due to 2020 hail storm and derecho. Matthew Dohrmann asked if increases are concerning for the long term or if we believe it is a short term rise. Morris responded it is not concerning and it should resolve. Beck requested clarification on why personnel and operations expenses were up and if it was impacted by residential material received. Morris responded it was up due to the increased material received at the holiday time as increased staff time is required. Morris shared overtime is planned for during holiday recycling season from November thru mid-January. Michael Limberg seconded. Motion carried unanimously.

Matson moved to approve the invoices. Morris noted large expenses including; cart payments that are reimbursed by Bettendorf and Davenport, contract labor at Recycling Center, engineering reporting, shingle grinding (7,000-8,000 tons), closure rent payment, bond payment to County for debt service, Cell 8 expenditures, Hazardous Material shipments, HDC Contract Labor, and IA DNR solid waste fees. Dohrmann asked for a Recycling Center Baler update. Bryce Stalcup, Operations Manager shared the dual compactor and baler were required to be upgraded to maximize processing time and increase processing tons and the baler required action to correct reoccurring and frequent issues. Stalcup stated that International Baler was installed in January 2021 and efficiency has increased by 40%, giving the operator more time to bale and store the material. Beck requested further information on the Nahant Marsh invoice. Morris responded the Commission partnered with Nahant to contract personnel to handle supplies for the iLivehere program services and a sponsorship for educational opportunities, including Monarch Release. Beck asked about NeoGov. Morris responded it is a software that is used for performance evaluations, job postings and applications. Morris shared that Scott County shared resources to assist for technical support on NeoGov. Beck inquired about Scott County Facilities and support services. Morris shared the fees included custodial staff at the facilities and IT support that is billed quarterly. Marty O'Boyle asked about a recycling revenue share being provided to Republic Services. Morris reported that revenue shares are not provided to Republic on recyclables from Scott County communities. They are provided to those customers that do not have a deficit due to recycling markets. Morris shared that commodity prices do show a rise and projections look to be heading in the right direction. Beck asked if Dimensional Graphic invoices were for the 2021 mailer to Scott County.

Morris responded the fees were occurred for the 2021 mailer and Davenport and Bettendorf reimburse the Commission. Beck asked for clarification on credit card fees. Morris reported those fees are from customers that pay with credit cards for disposal. Beck followed up to ask if the Commission recovers those additional credit cards fees. Morris responded currently the fees are not recovered but this could be looked at for the future. Beck inquired about Harris computer systems technical support. Morris responded that Harris is the provider for the Account systems. Morris shared that an RFP is currently out to review new software as the current software is outdated and lacks budgeting and reporting capabilities. Gallagher seconded. Motion carried unanimously.

O'Boyle moved to approve the consideration of FY2020 Financial Audit. Morris introduced Brian Unsen, partner with Eide Bailly to assist with any questions regarding the audit. Morris shared the audit was challenging as it was the first audit since the untimely passing of the previous auditor. O'Boyle asked if revenue was falling short and if this is caused by gate fees. Morris reported there was an increase in cost due to post closure, financial assurance and Linwood leasing rent and methane agreement. Morris shared the methane can no longer be used therefore work is being done to find an alternative use and revised agreement to lessen those costs. Morris shared the cell construction which was budgeted involved significant infrastructure that will last years to come but did impact costs for this year. O'Boyle asked about available cash to handle operations. Morris shared that the current fund balance is higher than anticipated in the projected budget. Discussion followed. Brian Unsen provided further clarification that it is important to note that estimates typically go through current year but the cost for land rental and methane after post closure should have been back in previous years once agreement had stopped and they were able to restate that position instead of running it all through the current year. Unsen stated that is why a big reduction was visible along with a settlement that had a loss, but the gain will come in the current year. Unsen further explained the deficit included the net investment in capital assets which affects the unrestricted deficit but is an investment in capital. O'Boyle asked for information on the recommendation for reviewing operational procedures with small staff. Unsen reported many organizations have auditor complete financial statements. Unsen shared that Commission was in a unique year with large audit adjustments for unique capital assets land rent and methane, and insurance claims which requires it to be a material weakness in the audit. Unsen shared he believes that will move in the following year and explained the Commission was very open and easy to work with during the audit process. Dohrmann asked if it is a recommendation that the Commission reaches out when unique situation arise. Unsen would be open for any questions if unique situations occur. Dohrmann asked Unsen to review the audit finding recommendations. Unsen shared the recommendations and responses. Dohrmann seconded. Motion carried unanimously.

O'Boyle moved to approve the consideration of Resolution 2021-03 Resolution Naming Depositories as per Iowa Code Section 12C. Morris reported that good business practices have always been followed for investments, but a resolution needs to be passed annually naming depositories and amounts. Matson seconded. Motion carried unanimously.

Kathy Morris presented the operations report including facility reports. Morris shared graphs showing the increases in recycling commodity prices and increased tonnage. Morris shared the Electronics Recovery Center had a successful audit and received R2 Certification, ISO 40001 and ISO 45001. Morris shared that the worker comp mod factor dropped again and relayed that staff are dedicated and working safe.

The next meeting is scheduled for May 20, 2021. Several Commissioners had conflicts with the May meeting. Morris will reschedule a more convenient date. There was no public comment. Matson moved to adjourn. Gallagher seconded. Motion carried unanimously.